

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of October 27, 2015
Date: October 27, 2015

Members Present: Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Doherty, Jbara, Johnson, McCurdy and Schlack

Member Absent: Hutchins, Ives

Staff Present: Horton

Discussion and Action Items

- Minutes of the October 20, 2015 meeting were approved as amended.

- Travel
 - Ben Bylsma and Rachel Bair to attend a meeting with produce growers and processors in Detroit, MI on October 28, 2015.
 - Philipp Jonas to attend the National Economics Teaching Association Conference in Dallas, Texas on November 5-6, 2015.
 - Kevin Dockerty to attend the Annual Michigan Political Science Conference meeting at Aquinas College in Grand Rapids, MI on October 28-30, 2015.
 - Jim Ratliff, Paula Willson, and Irene Turcott to attend the West Michigan Instructional Librarians meeting at Grand Valley State University in Allendale, MI on November 6, 2015.
 - Kevin Dockerty, Deb Coates, Heidi Stevens, Steve Cannell, Tom Buszek and Dennis Bertch to attend the Guided Pathways Institute at Macomb Community College in Warren, MI on December 9-10, 2015.
 - Elizabeth Lyons to attend "Serving the Long-term Unemployed" in Okemos, MI on October 29, 2015.
 - Natalie Patchell to attend the KPL Mary Rife Literature Conference at WMU Fetzer Center, Kalamazoo, MI on November 6, 2015 with the following students: Katie Collier, Tom Gunther, Elizabeth Kenitz, Jocelyn Martinez-Silva, Stephanie Omasete, Ashley Thomas, and Stephanie Woods.
 - Robyn Schieber and Asia Rivers (Focus Graduate Assistant) to attend the NAACP Banquet at the WMU Bernhard Center, Kalamazoo, MI on November 7, 2015 with the following students: Jasmine Small, Akala Greenwood, Kevin Heard, Kevon Harris, Brandon Langston, Raven Boone, and Rayona Dixon.
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- Grants
 - Vivien McCurdy will lead an effort to apply to MDARD for a Food Safety Training and Education Grant.

Personnel Items

- Kudos
 - Great job on the audit by Louise Anderson.
 - Rick Ives and Don Benthin for the “Active Shooter Training” in the Student Success Center.
 - CSM for providing the tent, linens, T-shirts, and clean-up for the construction crew picnic-October 23, 2015.
 - Linda Depta for the great work on the video production (BHLC).
 - Frederick Hartfield for his assistance with an ill student (Testing Center) – he called Public Safety, followed the ambulance to Bronson Hospital, checked on the student in the waiting room and offered to come back the next day to give the student a ride. Kudos to Public Safety, Lisa Underhill and Lois Baldwin for their assistance in this situation.

- Reality Checks-
 - None

- Hires, Resignations and Retirements
 - Anna Barnhart, Custodian at ACC, resigned effective November 1, 2015.
 - Gerald Lentz, transferring from Para Pro ATC Lab Manager to full-time Maintenance Specialist, effective November 2, 2015.
 - Claudia Barbee, transferring from Custodian at ACC to Custodial Supervisor at BHLC, effective December 7, 2015.
 - Jessica Potter, transferring from Para Pro Materials Assistant to full-time Materials Assistant at BHLC, effective December 7, 2015.
 - Christopher Wilson, transferring from PT Groundskeeper to full-time Custodian at BHLC, effective January 4, 2016.

- Guided Pathways
 - Handout: “Overview of the Guided Pathways Approach”
 - Developmental Education – how to get students college ready
 - Redesigning assessment testing – looking at high school grades/transcripts
 - Role of instructors
 - Student Success Center – Advisors and Counselors
 - Programs of study, instruction, learning outcomes, meaningful courses
 - Mandatory Student Success courses, career planning, meta-major advising teams
 - “Undecided” educational path and encouraging decision making
 - “Degree Works” – still working through issues pertaining to repeat courses
 - Scheduling courses to encourage shorter graduation times
 - Middle College – what students need to finish high school and college
 - Following up with students after they leave KVCC
 - Cohort II Group accepted

- Other
 - AITP Club requesting after-hours facility use. Dawn Pantaleo will contact Rick Ives.
 - Diversity & Inclusivity Panel Discussion – Injustices Against Women – October 22, 2015 - included food for the event.
 - Handout – Proposal to AACC 96th Annual Convention written by Kathy Johnson and Dean McCurdy – send any suggestions to them.
 - Life Enrichment pursuits – working on a survey to assess the reasons why students are repeating same classes/what are they looking for (use of wellness center, credit, non-credit, etc).
 - Diversity and Inclusivity – Three 2hr sessions in process.
 - Culinary program:
 - Association of Nutrition and Food Production (ANFP)
 - Stackable credentials
 - Looking at possible Business Management degree with Davenport University & Food Service Administration degree with WMU
 - Career Fairs – collaboration opportunities from local employers
 - The quarterly Advanced Manufacturing Career Consortium meeting was recently held at the Groves. Employers had the opportunity to tour the new equipment purchased under the CCSTEF grant and were excited and appreciative about the opportunities that they will have to utilize the equipment - either as part of a Maker's Space or at their location.
 - Congratulations to the Kalamazoo Valley Museum staff, including Annette Hoppenworth and the Marketing Team for creating a record-breaking event at the KVM – Chemistry Day – October 17, 2015.
 - Student Jesselyn Leach will participate in the Ta-Nehisi Coates workshop. Ta-Nehisi Coates is the keynote speaker for the Kalamazoo Community Foundation's 2015 Community Meeting on November 3, and Jesselyn will write a blog with the Kalamazoo Community Foundation about the experience as part of her Creative Writing class.

~Next Meeting is November 3, 2015, 8:00 a.m. in the Board Room 3365~

**FOLLOWED BY “GUIDED PATHWAYS PRESENTATION” by Randy Milton
10-11:30 a.m. Room 4370/80**